



Receiver

Reports to: Production Supervisor

Location: Koyker Manufacturing

Schedule: 1st Shift- 5:30-4:00 M-Th

OBJECTIVES OF POSITION

Load and unload products onto carrier trucks via overhead cranes and heavy duty forklifts.

DUTIES / RESPONSIBILITIES:

- Operate crane equipment.
- Stage all required materials for manufacturing operations using crane.
- Insure no delays in scheduled production.
- Utilize planning schedule.
- Organize materials, remove refuse, and arrange working areas to insure they are neat and clean as well as safe at all times.
- Support Operations as needed.
- Conduct inventory audits.

QUALIFICATIONS:

- Must be crane and fork lift certified or possess the ability to be certified through training.
- At least one year experience in a manufacturing environment.
- Physical strength to lift and carry a minimum of 50 lbs.
- Computer skills preferred
- Strong communication skills
- Detail orientated