



Shipper

Shift: Monday-Thursday; 5:30 am – 4 pm (overtime hours as business needs dictate)

Location: Pro-Tec Division, Lennox

Duties:

- Stage and load customer orders as instructed.
- Insuring no delays in scheduled shipments.
- Organize materials for the most efficient access by shipping crew.
- Remove finished goods from production operations area and loading areas to be prepared for shipping.
- Organize materials, remove refuse, and arrange shipping and yard areas insuring they are neat and clean as well as safe at all times.
- Support shipping and receiving department as needed.

Requirements:

- At least one year experience in a manufacturing environment.
- Certified forklift operator or ability to become certified internally.
- MO and computer skills preferred.
- Ability to lift up to 50 lbs. unassisted and perform the necessary physical requirements of the job through the duration of the scheduled shift (i.e. stand/walk during shift, bend, and climb stairs).